

**Far West Credit Services**

4900 SW Griffith Dr., STE 275, Beaverton, Oregon 97005  
P 503-336-0036, FAX 503-430-1689

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Please Deliver To:

Client Services  
Far West Credit Services  
4900 SW Griffith Dr., STE 275  
Beaverton, Oregon 97005

From:

Name:  
Company:  
Address:

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Thank you for your interest in Far West Credit Services LLC. We are certain that we can provide you with the top quality service that the construction industry has come to expect from one of the oldest and largest Notice of Right To Lien providers in Oregon/Washington.

Per your request, enclosed is an application and FWCS request form. Please return the completed application to our office or fax it to 503-336-0036. Please note that we **MUST** receive your completed application **BEFORE** we can process your first NRTL request.

It is important that your NRTL request include the following:  
Complete **JOB NAME** (including specific **JOB LOCATION**), your **CUSTOMER NAME**, **ADDRESS AND PHONE #**, and your **job START DATE**. All RTL notice information will be verified by checking courthouse records and legal database information.

Our \$21.00 fee includes all postage and up to 2 certified mailings.  
Again, Thank you for your interest in Far West Credit Services LLC.

**APPLICATION FOR RIGHT TO LIEN NOTICES**

**Directions:**

Fill out Company Information (Page 2)

Sign Applicant Disclaimer Statement (Page 3)

Fill out Right to Lien Notice Worksheet (Page 4)

**Company Information**

Company/Firm Name			
Street Address	City	State	Zip
Mailing Address (If different)	City	State	Zip
Contact Names			
Phone	Fax	Email Address	

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**APPLICATION FOR RIGHT TO LIEN NOTICES**

**Applicant Disclaimer Statement**

Please acknowledge with signature below

(Application will not be processed without signature on this page)

Applicant acknowledges, that despite the information it has provided herein, Far West Credit Services LLC may not be able to ascertain to whom the Notice to Owner should be sent. Further, in the event Far West Credit Services LLC fails to timely and properly serve a right to lien notice, as a result of negligence on the part of, its Far West Credit Services LLC employees, officers, shareholders or assigns. The applicant understands that they need to notify Far West Credit Services in a timely manner.

Applicant understands that time is of the essence regarding the assertion of any claims against Far West Credit Services LLC as a result of FWCS's failing to timely and properly serve any requested Notice of Right to Lien.

The applicant agrees, to pay for any research preparation and the cost of service as a result of its request for service of a Notice of Right to Lien. The applicant also agrees to pay any state/local taxes that may be charged for this service, levied at any time by taxing entity. In the event payment is not made within thirty (30) days of the date of invoicing by Far West Credit Services LLC, the applicant agrees to pay interest at the highest rate permitted by law, as well as all cost of collection, including reasonable attorney's fees.

x

\_\_\_\_\_  
Signature of Authorized Agent

\_\_\_\_\_  
Date

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## APPLICATION FOR RIGHT TO LIEN NOTICES

Please prepare and attempt to serve a Notice of Right To Lien notice by certified mail, based on the information we have furnished below. Where you are able to determine that additional copies of the Notice of Right To Lien notice should be served, please attempt to serve the additional copies by certified mail. We understand that aside from the information we have furnished, you may or may not be able to determine who to send copies to.

### Right to Lien Notice Worksheet

Company/Firm Name		Job #	
Contact Person		Phone	
Contractor/Property Owner Ordering Work From You		Phone	
Job Site Address	City	State	Zip
Subdivision			
Legal Description			
<input type="checkbox"/> Labor	<input type="checkbox"/> Materials	<input type="checkbox"/> Equipment	<input type="checkbox"/> Other _____
Services Provided			
Date of First Day on Job/ Delivery Date			